

President Tom Roehrig called the regular Board Meeting to order at 6 p.m. on Tuesday, February 11, 2025.

Roll Call - Loose, Collins, Hunter, Nolan, Pulley, Stenklyft and Roehrig. Others present were Missy Kieso, Mike Loose, Kim Plate and Mark Fochs.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns – none.

Announcements – Papers turned in for spring election- Village President (T. Roehrig) and Village Trustee (C. Collins) will be on the ballot: 2 Trustee positions are open with no one on the ballot. Write-ins and registered write-ins options are available.

Spring Primary Election will be held on Tuesday, February 18, 2025.

Spring Election will be held on Tuesday, April 1, 2025.

Minutes – Action – to approve the Village Board meeting minutes as presented and place them on file – motion: Stenklyft; second: Loose; carried. Action – to accept the Fire Department meeting minutes and place them on file – motion: Stenklyft; second: Loose; carried. There were no First Responder minutes presented to the Board.

Treasurer's Reports – Action – to approve the Village treasurer's report as presented – motion: Stenklyft; second: Nolan; carried. Action – to accept the Fire Department Treasurer's Report - motion: Stenklyft; second: Loose; carried. Action – to approve the First Responder's report as presented – motion: Stenklyft; second: Loose; carried.

Claims for the Village of Hilbert – Examined and discussed – Action – to pay all claims as presented – motion: Stenklyft; second: Collins; carried.

Adjustment/Maintenance of 2025 Budget – Kieso & Ginny Hinz (Onward Accounting and Consulting, LLC) set up separate numbers for accounts for the First Responder's Revenues/Expenses accounts.

Correspondences – Kieso presented the February Tax Payment Settlement report. Payouts will be made to Calumet County, Fox Valley Tech & the Hilbert School Districts for their share. The Village Clerk's Office processed approximately 1.6 million in tax payments.

Reports – Labor Hours report and the Building Permits report were presented to the Board for their information.

Unfinished Business – none.

Recycling/Rubbish- Monthly Report – The monthly report was given to the Board for their information.

Police Protection for the Village – The monthly report was presented to the Board for their information.

Village Meadows Subdivision – Monthly update on lots sold/available – A report on the lots which have been sold and lots available was presented to the Board for their information. Kieso told the Board that 3 lots remain for sale. There has been no interest in the available lots.

Subdivision Improvements/Phases – Nothing new.

TID #2 – updates & discussion – none.

Sludge Dewatering Project – Plate told the Board that they are still fine tuning everything since the completion of the project. It will take time to get everything running smoothly.

Wastewater Treatment Facility – Discussion and possible action regarding a computer replacement/upgrade at the facility – Plate said that the computer at the facility is about 5 years old and should be upgraded before the prices go up on March 1st. He presented a quote of \$14,921.12 for the upgrade. This item will be a maintenance/repair.. Action – to accept the quote up to the amount of \$14,921.12 for a computer upgrade – motion: Collins; second: Stenklyft; carried.

New Business -

Fire Department – Discussion and possible action regarding electrical work at the Fire Station-update – The Fire Department would like some electrical work done to put up hose reels. They would also like work to be done on the garage doors. Kieso presented an e-mail from McClone Insurance. The e-mail stated that it is always better to have a contractor do the work for liability reasons, but if the licensed firefighters do it and are not getting any "extra" pay for doing it, the Village & the Fire Department would be covered – Action – to allow the 2 master electrician firefighters to do the electrical work at the Fire Station – motion: Collins; second: Stenklyft; carried.

Discussion and possible action regarding the firefighters' convention – Loose told the Board that it is a 2 day convention. The date is set for March 6-8, 2025. The convention will be held in Middleton, WI. Action – to allow 5 firefighters to attend the convention as budgeted – motion: Collins; second: Stenklyft; carried.

Discussion and possible action regarding updating the Fire Department's application for new members – The Health Board Committee will need to meet to discuss this. They will look to take information from the Fire Department's application and the Village's application and combine the information into a new application. No action taken.

Discussion and possible action regarding possible Ordinance update/change/addition – The proposed changes were presented to the Board. This item will be discussed at the Health Board Committee meeting. No action taken.

Health Board Committee – Committee minutes presented for acceptance and to be placed on file – Action – to approve the Health Board Committee minutes as presented and place them on file – motion: Stenklyft; second: Loose; carried.

Discussion and possible action on the committee's recommendation to the Board regarding changing their by-laws to include changes regarding the hiring/firing process of firefighters – Roehrig wants this item and the application to go to the Village attorney for his review and recommendation. Stenklyft said that the applicants should meet with the Health Board Committee after the interview with the Fire Department and after a background check is done. Then he would like to see them come before the Village Board before being hired – Action – to leave the application process as is for now and talk to the Village attorney for his recommendation for future procedures – motion: Stenklyft; second: Collins; carried.

Application for Operators Licenses – Discussion and possible action for operator's license – Kieso provided the list of applicants – Action – to approve the applicants as presented – motion: Collins; second: Nolan; carried. Discussion and possible action for a Class B license transfer – The license is being transferred from Midwest Five Investment to the new owner of 4<sup>th</sup> & 5 Tavern, LLC – Action – to approve transfer of the Class B license to the new owner effective February 21, 2025 – motion: Collins; second: Stenklyft; carried.

Classes/Seminars/Schooling for employees – Discussion and possible action regarding requests for schooling/training sessions – none. Reports on schooling/training sessions attended – none.

Water Department – Plate told the Board that they are busy working on water meter change outs.

2025 Projects –

Thorn Creek Dr./Tanglewood Way Street Project- update on project – All special assessments have gone through. Plate has a meeting with Robert E. Lee & Associates regarding bid opening. Awarding of the bid will be at the March Board Meeting.

Recycling Committee –

Committee minutes presented for acceptance and to be placed on file – Action – to approve the minutes as presented and place them on file – motion: Loose; second: Nolan; carried.

Discussion and possible action to set the date for the Large Item Drop-Off Event for Saturday, May 3, 2025 from 7 a.m. – 10 a.m. – The event date has been set for Saturday, May 3, 2025 from 7 a.m.- 10 a.m. Updates were made to the new flyer – Action – to approve the date & time of the event – motion: Loose; second: Collins; carried.

Discussion and possible action regarding the committee's recommendations on changes to the event flyer – Action – to accept changes to the new flyer – motion: Loose; second: Nolan; carried.

Discussion and possible action regarding Resolution 2025-02 to Establish a Polling Place for the Feb.18, 2025 Spring Primary Election – Action – to approve Resolution 2025-02 – motion: Stenklyft; second: Collins; Roll Call Vote – yes: Loose, Collins, Hunter, Nolan, Pulley, Stenklyft and Roehrig; carried.

Discussion and possible action regarding accepting Martin Seckel as an election worker for the remainder of the term – Action – to approve Martin Seckel as an election worker for the remainder of the term – motion: Stenklyft; second: Collins; carried.

Village Board Member Informational Report – none.

Village Personnel Information Report – none.

President's Report – Roehrig presented the Board with information regarding a Planning & Zoning request from the Town of Rantoul for Plappert Road. They would like to change the land from farmland to lots for the land owned by Pat Schaffer. This land borders Village land, which is why the Village has gotten notification.

The Village Board then convened into closed session under S.19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Stenklyft; second: Nolan; Roll Call Vote – yes: Loose, Collins, Hunter, Nolan, Pulley, Stenklyft and Roehrig; carried.

The Village Board then reconvened back into open session. Action – to reconvene into open session – motion: Stenklyft; second: Collins; Roll Call Vote – yes – Loose, Collins, Hunter, Nolan, Pulley, Stenklyft and Roehrig; carried.

Action – No action taken.

Adjournment – Action – to adjourn – motion: Stenklyft; second: Collins; carried. The meeting was adjourned at 7:26 p.m.

*Deb Thiel*

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Deb Thiel, Deputy Clerk